

NEAHWA APARTMENTS - Laundry Room Rules and Etiquette

Laundry hours are Sunday to Thursday, 7 am to 10 pm, last load 830 pm (average wash and dry 75 minutes)

Friday and Saturday, 7 am to 12 am, last load 1030 pm

Neahwa Apartments has the laundry room cleaned twice a week. Keeping the laundry room presentable is the responsibility of everyone who uses it. If we have to clean it more than twice a week, maintenance fees will increase.

Schedule your wash:

Use the calendar in the laundry room to reserve your time slot.

- Write your name in the appropriate date box. Add your apt #, and time you will start, and machine number. This will help the next person determine how much time they have to return to start their wash.

Washers run 30-35 minutes, dryers run in 15 minute increments.

Example: 10/5, Angela, Apt 3, washer #1, 2-230 pm, dryer #3, 2:30-315
 10/5 Rob, Apt 3, washer #1, 230-3pm, dryer #3, 315-4 pm
 10/5 Eddy, Apt G, washer #2, 215-245, dryer #4, 245-330
 10/5 Irene, Apt 4, washer #2, 245-315, dryer #4 330-415

Before using the machines:

- Empty all pockets
- Do not overload the machines
- The washers and dryers are not to be used to clean:
 - pet items, heavy duty items, shoes, rugs/mats (car or home), anything with rubber, anything with heavy chemicals like gasoline, diesel, etc.
 - No tie dying or coloring of clothes
- Do not leave items on top of water heater, washers and dryers
- Do not touch any water valves, breakers, or locks
- Do not touch digital heater or fans. Do not tamper with vending machine or cabinet underneath folding table.

When using the machines:

1. Check to make sure the door of the machine is fully closed.
2. Add detergent, chlorine (powder preferred) and softener before adding clothes. Please measure your soap. Using too much detergent will cause the machines to malfunction.
3. Do not leave clothes unattended for long periods of time. Remove clothes promptly after use.

When you're done with your laundry:

1. Please clean the link basket, make sure you removed all your clothes from the machine, and wipe clean after each use.
2. If you spill detergent, wipe it up.
3. Dispose of used dryer sheets in the trash not the floor.

No smoking or food permitted in the laundry room.

Please respect your neighbors right to a clean & pleasant laundry facility.

*****This facility is intended for resident use only, not for family or friends. Anyone caught violating these rules will lose privileges of this facility. *****

FOR ANY PROBLEMS CALL THE OFFICE AT 516-209-8999